
Minnesota Bureau of Criminal Apprehension
Criminal Justice Information Section
Attn: Record Checks
1430 Maryland Avenue E
St Paul MN 55106

To Whom It May Concern:

Enclosed are Acknowledgement and Consent Forms for the following employees:

Please perform criminal background checks on these new employees, as required under MN Statute 123b.03.

If you have any questions, contact me at _____ .

Sincerely yours,